



## Overnight Advocate

**Agency:** Prescott Area Women's Shelter

**Job Title:** PASS Overnight Advocate

**Responsible To:** Director of Programs

**Time:** 8pm-8am (The ONA is expected to be awake from 8pm-10pm and 6am-8am)

**Location of Volunteer Work:** 336 N. Rush St, Prescott, AZ

**Age Requirement:** 18+

**Stipend:** Minimum wage x 6 hours a night \*This is a VOLUNTEER position, however we know that it is a large request to stay at the shelter for 12 hours a night, so we offer a stipend of minimum wage x 6 hours a night (this does not make you an employee at PASS).

**POSITION DESCRIPTION:** The main focus is the supervision and companionship for the guests. This position may help with crisis intervention, house management, individual and group problem-solving, conflict resolution and maintenance of a safe and supportive atmosphere for our guests. Overall, the essential goal of an advocate is to be a positive source of encouragement and compassion for our guests. This volunteer sleeps onsite to monitor the safety and wellbeing of the guests between 10 pm and 6am, but still has to be available to guests when needed during those hours. The volunteer confirms the presence of guests before their required curfew, accepts clients returning late from work and provides wake up calls for guests who are scheduled to leave early. The volunteer documents important information in the Volunteer Log Book. If necessary, the volunteer relays important or time sensitive information directly to staff. The volunteer facilitates the morning routine and ensures the dorm is empty and secure before leaving. This is a paid volunteer position.

### Desired Qualifications

- Excellent communication and problem solving skills
- Awareness of issues surrounding homelessness
- Experience in conflict management and crisis intervention
- Knowledge of child and adolescent development, needs and behavior
- Familiarity with local social service resources
- Flexibility and dependability

**Training provided:** Three 12 hour shifts of training

**Number of Volunteers Needed:** 1 per evening

**Get started by contacting the Director of Programs at 928-778-5933 or email [k.norris@prescottshelters.org](mailto:k.norris@prescottshelters.org)**