



Shelter Advocate

Agency: Prescott Area Women's Shelter

Job Title: PASS Advocate

Responsible To: Director of Programs

Time: 4:45-8pm

Location of Volunteer Work: 336 N. Rush St, Prescott, AZ

Age Requirement: 18+

Position Description: The main focus is the supervision and companionship for the guests. This position may help with crisis intervention, house management, individual and group problem-solving, conflict resolution and maintenance of a safe and supportive atmosphere for our guests. Overall, the essential goal of an advocate is to be a positive source of encouragement and compassion for our guests. The volunteer facilitates the evening routine, monitors the chore board, provides access to hygiene supplies and over the counter-medication, and ensures that each guest has arrived in shelter according to their approved schedule. The advocate reports the events of the evening to the next shift volunteer and documents as well as other important information in the Volunteer Log Book. If necessary, the volunteer relays important or time sensitive information directly to staff.

Desired Qualifications

- Excellent communication and problem solving skills
- Awareness of issues surrounding homelessness
- Experience in conflict management and crisis intervention
- Knowledge of child and adolescent development, needs and behavior
- Familiarity with local social service resources
- Flexibility

Training provided: Minimal on-going training is required

Number of Volunteers Needed: 2 per evening

**Get started by contacting the Director of Programs at 928-778-5933 or email
k.norris@prescottshelters.org**